



Faculty Senate Meeting Minutes
April 29, 2022 | 11:30AM
Jenkins Hall Auditorium

Call to Order**Monika Bubacz**

Dr. Bubacz called the meeting to order at 11:30AM

Approval of Minutes from 4-8-22**Monika Bubacz**

See document in the Senate meeting folder in SharePoint.

No discussion. Senate voted. Passed unanimously, no abstentions. Minutes approved.

Undergraduate Curriculum Committee Recommendations**Nathan Washuta**

See document in the Senate meeting folder in SharePoint.

Item 60 was withdrawn from the document of recommendations.

Discussion:

- How was GEND determined as the course prefix for the GenEd Capstone course?
 - This was a decision made by Dr. David Allen.

Senate voted. Passed unanimously, no abstentions.

Graduate Curriculum Committee Recommendations**Melissa Graves**

See documents in the Senate meeting folder in SharePoint.

April 5 Meeting: No discussion. Senate voted. Passed unanimously, no abstentions.

April 19 Meeting: No discussion. Senate voted. Passed unanimously, no abstentions.

General Education Committee Charter**Joel Gramling**

See document in the Senate meeting folder in SharePoint.

This charter touches upon special topics courses, curriculum changes that would go through the GenEd Committee before the Undergraduate Curriculum Committee, and the GenEd Committee's relationship with Faculty Senate.

Discussion:

- Is there room for more representation on the committee, specifically for Modern Languages? Can we amend the charter to include representation for each department or include special representation for Modern Languages?
 - This committee is meant to be as efficient as possible, so having each department represented might hinder that.
- How are representatives chosen?
 - Representatives are chosen through collaboration with the Faculty Senate.
- The School of Humanities & Social Sciences automatically has five or six courses in GenEd but only two representatives on the committee. This leaves gaps in representation for those actually teaching the courses.
- Amendment recommendation to page three regarding professional writing. Replace with "various," or say "for example."
 - Dr. Gramling and the committee will make those changes.

A motion was made to table the charter until the August 2022 meeting. Senate voted. Passed unanimously, no abstentions. Charter will be resubmitted for consideration next academic year.

Update from the Provost

Sally Selden

So far, we have received 788 deposits for Fall 2022 and we should hit our first goal of 800 by May 1.

Stevens Barracks renovation planning is in the works and is currently being discussed at the Vice Presidential level. A plan will be solidified by Fall 2022.

CSI enrollment is going very well. Thank you to everyone here for your help with Admitted Students Day. COL Robinson is happy with the level of participation he has already seen for CSI. Students who participate in CSI do better at the beginning of the fall semester in August. Additionally, the school has started a Citadel Connections program, which will allow knobs to request placement in the same company as others from their hometown. This is expected to help with retention.

We are losing two people: Kyle Herron as Chief Information Officer and Dr. Robert Rabb as Professor and Department Head of Mechanical Engineering. We will be searching for a new CIO this summer. Our ERP system, Banner, will be replaced by next year; we will need someone to help guide this. Dr. Rabb is moving on to Penn State, where he will be an Associate Dean for Education for the College of Engineering.

Presentation from Dr. Zane Segle – The Study Abroad Process

Dr. Segle spoke specifically about Faculty-led programs. If you would like to lead a study abroad program, please speak to Dr. Segle.

Dr. Segle explained the processes by which students are approved to participate in Study Abroad programs. Initial approval is just the beginning of the process.

Example: what if they apply for Study Abroad in the summer during fall and get in trouble before then? At various points during the year, the Study Abroad office notifies the Commandant's office. During the Spring semester, final review is sent to the Commandant's office before summer study abroad. Even if a student is approved by other entities, the program director has the final say (student might be struggling with their GPA but is still allowed to go, or student might not have recorded transgressions but the faculty member has concerns, etc.). Students also sign a conduct form as a reminder that their conduct before leaving could lead to them forfeiting approval and funding (as can their behavior while abroad during the program). Campus entities and the Study Abroad office deal with gray areas.

Questions?

- How do the students register once they are done with the application/vetting process?
 - The Study Abroad Office and program directors work with the student and the Registrar's office for this (speak to Ashley Dudley in the Study Abroad office).
 - Do not assume that it is taken care of already – faculty need to be active in the registration process for the student.

- How can faculty check about suspended passports and students who are legally prevented from traveling during vetting process? Can/do we ask on any forms (about any actions against them unrelated to campus)?
 - Not currently part of the forms because we rely on the Commandant's Office and CAS status.
 - Can we add this to the process?
 - Yes – we need to talk to Mark Brandenburg/legal to make the language right.
 - If we find students in this situation, who has the conversation and makes the judgment call?
 - Mention of recent article in *The State* newspaper
 - There should be some way to flag this information before approving travel/representation.
 - In this instance, the student's record had been flagged in CAS as having a pending court date but not pending discipline. Thus it was not flagged for those making the scholarship awards and entities vetting the student but allowed for due process.
 - Leadership is stepping back to look at the process and make sure this does not happen again.
- The Study Abroad Office is continuing to work closely with other offices regarding the vetting and approval process, especially considering recent events.
 - The Estonia program is at risk anyway because of the current climate (decision will be made by June 1).
 - School of Humanities & Social Sciences gave a response regarding the scholarship situation for the student in question:
 - The School's instinct is to provide money to as many qualified students as possible. Student in question was given funding because SHSS did not know about their history and was not informed of any issues by other entities. Even if SHSS had known this information, there is still the issue of due process.
- Recognition was given to the Study Abroad office and staff for their doing a great job in being flexible and hands-on in dealing with crises as they arise (medical emergencies, approvals, violations, etc.).
- Dr. Selden and the Commandant have discussed the recent issues. The Commandant's Office will continue to head issues like this and are working on updating CAS system to accommodate these situations in order to prevent something like this happening again.

If you have any questions or ideas regarding the Study Abroad programs and processes, please stop by their office.

Dr. Selden recognized the Faculty Senate Executive Committee. Thank you for your service and hard work. We are sad to say goodbye to Elizabeth Connor, who is retiring. Good luck with exams and grading!

Anita Zucker Institute for Entrepreneurial Educational Leadership (AZIEEL)

Lee Westberry

See slides in the Senate meeting folder in SharePoint.

This center is meant to serve the state of South Carolina.

Leadership challenges in education have led to increasing administrative vacancies. We need to do a better job in preparing educational leaders. We need a center for our state for continued learning (does not currently exist). South Carolina Association of School Administrators (SCASA) exists, but is too expensive. AZIEEL will fill the void in an affordable way while increasing enrollment for the Zucker Family School of Education.

Standing Committees**Elizabeth Connor**

- Annual Reports – Due Now (submit to Elizabeth Connor through June 15 or David Greenburg after June 15)

Reading Day Scheduling Issue**Monika Bubacz**

Dr. Bubacz would like to create an *Ad Hoc* committee to propose and discuss solutions to this issue and made a call for volunteers. Dr. Rigoberto Flórez, Dr. Rob Granger, and Dr. Deirdre Ragan all volunteered to join the committee. Members of Citadel Leadership are currently reviewing the algorithm used to schedule exams.

Future Business**Monika Bubacz**

- Fall Meetings: Tuesday, August 23 (2pm); Friday, September 16 (2pm); Friday, October 21 (2pm); Friday, November 18 (2pm); Friday, December 9 (12pm). Bond Hall 165
- Spring meetings: Tuesday, January 10 (2pm); Friday, February 10 (2pm); Friday, March 10 (2pm); Friday, March 31 (2pm); Friday, April 28 (12pm). TBD

Senate voted. Passed unanimously, no abstentions. Please save these dates.

Senate Announcements**Senators**

- Dr. Kevin Bower: Thank you all for your hard work regarding grading. Please remember the due dates for grade submission. Commissions and graduation are pending on these grades.
- Dr. Scott Lucas: When does my department need to elect a new senator for next year?
 - Do so as soon as possible and report election results to the Senate Executive Committee.

Adjournment**Monika Bubacz**

Meeting adjourned 12:32PM.