



Faculty Senate Meeting Minutes
February 11, 2022 | 2:00 PM
Zoom Virtual Senate Chambers

Call to Order**Monika Bubacz**

Dr. Bubacz called the meeting to order at 2:04PM

Approval of Minutes from 1-11-22**Monika Bubacz**

See document in the Senate meeting folder in SharePoint.

No discussion, no corrections. Senate voted. No discussion. Senate voted. Passed unanimously, motion carried. Minutes approved.

Undergraduate Curriculum Committee Recommendations**Nathan Washuta**

See document in the Senate meeting folder in SharePoint.

No discussion. Senate voted. Passed unanimously, motion carried.

Graduate Curriculum Committee Recommendations**David Greenburg**

See document in the Senate meeting folder in SharePoint.

Discussion:

- Will the classification change be retroactive (taking effect immediately) or will it not take effect until next academic year (AY 22-23)?
 - The changes would apply beginning next academic year (AY 22-23).

Senate voted. No discussion. Senate voted. Passed unanimously, motion carried.

Faculty Manual Draft Recommendations**Benjamin Dean**

See documents in the Senate meeting folder in SharePoint (recommended changes are in one document, report to the Senate is in another).

Discussion:

- This document will be provided with the minutes draft from this meeting. Please make sure members of your department review the manual draft ahead of the next Faculty Senate meeting.
- If you have any recommended changes for the draft, please be prepared to present them as a motion at the next Faculty Senate meeting.

Senate Review Ad-Hoc Committee Recommendations**Amanda Mushal**

See documents in the Senate meeting folder in SharePoint.

No discussion.

Senate voted on non-charter recommendations. Passed unanimously, motion carried.

Senate voted on charter recommendations. Passed unanimously, motion carried.

Faculty Senate will vote on charter-related recommendations again next month; please share this information with your departments ahead of the next meeting. Please be on the lookout for a call for the new Parliamentarian position.

Update from the Provost

Sally Selden

The Recruitment and Retention Task Force continues to meet weekly. This week, Dr. Selden attended recruitment events for accepted students in Greenville, Atlanta, and Columbia. Guidance counselors were on campus this week as well (this is a new initiative). Thank you to everyone who reached out to a new group of LEAD scholars; those kinds of personal engagements really help secure that relationship with our prospective knobs.

We hosted our seventh pre-knob with three more to follow this semester. Of the pre-knobs who have attended, 61% have deposited, so the pre-knob experience is absolutely critical to us for yielding classes. Participation was a little bit lower in the fall because of the COVID environment, but today we had our highest percent turnout for the pre-knob event. I know it is a heavy lift, especially for chairs, to really make sure that they are interacting with the families. It is greatly appreciated.

Update on CSI: the dates are posted. Colonel Robinson and the CSI team are working on putting the programs together. You will probably be hearing from that group soon about classes.

We are offering an online orientation session this summer, run by Col. Robinson and Dr. Cheshire. Much like we did two years ago, we are going to be working very hard this summer to make sure we keep students fully engaged as they move from deposits on the May 1st deadline to matriculation day.

Lisa Pace just submitted our most recent IPEDS (Integrated Postsecondary Education Data System) for four-year graduation. It is up 3%, so our four-year graduation rate is 68%. Dr. Selden expects that that will put us with the highest graduation rate in the state of South Carolina. Kudos to the Faculty; it takes a lot to do that, especially when we lose so many of our knobs in that first year. This is really exciting for the institution.

Dr. Selden met with Dr. Karin Roof today, who shared the feedback from the QEP survey. Dr. Selden will be meeting with the QEP group to talk about those results and next steps for the QEP projects. A presentation will be provided at the next Faculty Senate meeting.

We had a really good presentation to the House Ways and Means committee and we are preparing to go to the Senate. Expect more updates in the next couple of weeks. They are working on the House Ways and Means proposal and we will have one more opportunity to make a pitch as we move to the Senate side.

In addition to the Board of Visitors meeting and the SoCon Entrepreneurship Championship in late February, we are hosting the Jack Voltaic cyber conference. Campus visitors will include Governor McMaster and all the big players in the state regarding cyber: other public colleges and institutions across the state, and some high-level military officials including those from Army Cyber Command. Dr. Banik and his team are working very hard to put this in place. It is an exciting opportunity for us; only four sites in the nation are selected for this. We are confident

that this is going to cement The Citadel's place in terms of being the leader in cyber in the state of South Carolina.

There will be a leadership opportunity this summer for folks who are early in their department chair status and we are working on some other leadership development opportunities for faculty and leaders at different levels. The first one will be June 2nd and 3rd in case you have any interest and want to begin thinking about it.

We are looking at our entire Banner system to see how we can better leverage Banner as an ERP. There are lots of features of Banner we haven't been using that ties in with this group that we put together to look at our data governance structure. We are hoping to finally get our data governance structure straight and be able to leverage Banner in a way that allows us to be much more analytical and make data-driven decisions.

We are also in the final stages of the testing environment for a new Cognos, which is our report-writing tool. It interacts with the data from Banner. If you would like to participate in Cognos training, please reach out to Lisa Pace and/or Kyle Herron. Both the old and the new systems will run for a small period of time to make sure we have all of our reports preloaded. This is an excellent time for department heads to consider whether any major changes need to be made to the reports that you utilize; please let the Cognos team know.

The implementation of our new grant software is underway and almost completed. We have launched the implementation of the new college catalog software. We hope to have that fully operational with a new online catalog, not the curriculum component, by Fall 2022.

Special thanks to everyone who has engaged in the two-factor authentication process. If you are having any issues with that, please let us know.

During the COVID environment, we implemented a new policy to require faculty to use the gradebook within Canvas. Please remind your faculty to make sure that their grades are in the Canvas gradebook. Dr. Cheshire and the CEITL&DE staff are more than happy to help folks with that.

Discussion:

- For using gradebook in Canvas: should we trust that our adjunct faculty are using it, or should someone be reviewing it to confirm?
 - During the hiring process with adjuncts, make sure they understand that we expect them to use the Canvas gradebook.
 - Department chairs should first reach out to those faculty members to see who is using the gradebook. If they are not, then we can make sure Dr. Cheshire and her team can provide them with the training they need to do so.

Thank you for all you are doing. Morale is currently very high among the corps of cadets. Academic Officers report that things are progressing well this semester and the cadets are enjoying their classes very much.

Standing Committees

- Scholarships Committee
 - See presentation in the Senate meeting folder in SharePoint.

Elizabeth Connor
Deirdre Ragan

Call for Nominations for Senate Chair**Monika Bubacz**

Procedure: the call for nominations will be sent to entire campus community. Two to three weeks will be given for nominations/candidates to be named, and then the Senate Executive Committee will create a voting procedure for eligible faculty. The new chair will be elected after the March Faculty Senate meeting. After this election, the Vice Chair and Secretary elections will take place.

Future Business**Monika Bubacz**

- Spring Meetings - Fridays at 2pm: March 11, April 8; Friday, April 29, 12pm (all in Jenkins Hall Auditorium)
- In-person Senate meetings will follow the campus COVID guidelines – please share needs for special accommodations before each meeting.

Senate Announcements**Senators**

- Aaron Wimer: please look at the faculty survey Aaron sent out on behalf of the OER (Open Educational Resources) working group. It should only take five minutes of your time and the data will help the group know how to proceed with OER on campus.
- Monika Bubacz: there will be a second reading of the Faculty Manual changes before voting in March.

Adjournment**Monika Bubacz**

Meeting adjourned 2:53PM.