



Faculty Senate Meeting Minutes
January 17, 2019 2:00PM
Greater Issues Room, Mark Clark Hall

FACULTY SENATE MEETING PARTICIPANTS LIST - 1/17/2020

Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	JP
Provost & Administration (non-voting)			
Provost	Ex. Officio	Sally Selden	SS
Assoc Prov - Academic Affairs	Ex. Officio	David Allen	DA
Assoc Prov - Academic Operations	Ex. Officio	Kevin Bower	KB
Assoc Prov - Plan, Assess, & Eval	Ex. Officio	Kelly Brennan	KB
Registrar	Ex. Officio	Lisa Blake	LB
Tommy and Victoria Baker School of Business			
Finance and Accounting	Appointed	Mitch Barth	MB
Finance and Accounting	Elected	Cindy Bolt	CB
Management & Entrepreneurship	Appointed	Al Lovvorn	AL
Management & Entrepreneurship	Elected	Will Money	WM
Marketing, Supply Chain, & Econ	Appointed	Bob Riggle	BR
Marketing, Supply Chain, & Econ	Elected	Bill Trumbull	BT
School of Engineering			
Civil/Environmental Engr	Appointed	Jeff Davis	WD
Civil/Environmental Engr	Elected	Simon Ghanat	SG
Electrical/Computer Engr	Appointed	Bob Barsanti	BB
Electrical/Computer Engr	Elected	Siripong Potisuk	SP
Engr Ldrship/Prgm Mgmt	Appointed	Robert Rabb	RR
Engr Ldrship/Prgm Mgmt	Elected	David Greenburg	DG
Mechanical Engineering	Appointed	Monica Bubacz	MB
Mechanical Engineering	Elected	Jason Howison	JH
School of Humanities & Social Sciences			
Criminal Justice	Appointed	Sean Griffin	
Criminal Justice	Elected		
English	Appointed	Scott Lucas	SL
English	Elected	Katherine Pilhuj	KP
English	Elected	Frances Frame	FF
History	Appointed	Joelle Neulander	JN
History	Elected	Amanda Mushal	AM
History	Elected	Kerry Taylor	KT
Intelligence and Security Studies	Appointed	Carl Jensen	CJ
Intelligence and Security Studies	Elected		
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	
Modern Languages/Lit/Culture	Elected	Katya Skow	KS
Modern Languages/Lit/Culture	Elected	Caroline Strobbe	CS
Political Science	Appointed	DuBose Kapeluck	DK
Political Science	Elected	Sarah Tenney Sharman	ST
Psychology	Appointed	Chip Taylor	CT
Psychology	Elected	Tim Hanchon	TH
Psychology	Elected	Steve Nida	SN

Academic Unit	Type	Name of Senator	Initials
Swain Family School of Science & Mathematics			
Biology	Appointed	Joel Gramling	JG
Biology	Elected	†David Donnell	
Biology	Elected	John Zardus	JZ
Chemistry	Appointed	Holly Bevsek	HB
Chemistry	Elected	Smokey McAfee	SM
Health and Human Performance	Appointed	Tim Bott	TB
Health and Human Performance	Elected	Dena Garner	DG
Math	Appointed	Mei Chen	MC
Math	Elected	David Trautman	DT
Cyber/Computer Sciences	Appointed	Shankar Banik	SB
Cyber/Computer Sciences	Elected	John Moore	JM
Nursing	Appointed	Amy Joseph	AJ
Physics	Appointed	Russell Hette	RH
Physics	Elected	Pat Briggs	PB
Physics	Elected	Scott Yost	SY
Zucker Family School of Education			
Education	Appointed	George Williams	GW
Education	Elected	Aaron Oberman	AO
Education	Elected	Kent Murray	KM
Independent Academic Units			
Leadership Studies	Appointed	Faith Rivers James	FRJ
Leadership Studies	Elected	Jaye Goosby Smith	JGS
Library	Appointed	Aaron Wimer	AW
Library	Appointed	Elise Wallace	EW
Military Science	Appointed	John Cyrulik	JCY
Naval Science	Appointed	Charles Dunne	CD
Aerospace Studies	Appointed	CJ Will	CJW
Visitors (non-voting)			
Deirdre Ragan Honors Program			
Jean Schanfeld Human Resources			
Diana Cheshire OBITL + BK			
Gregory Mazzaro Electrical & Comp Eng			
Kerina Reef Accreditation & Assessment			
Bo Moore SHSS			
Valene Mercado Title IX			
Alyson S. Esposito EFAC			
Tracey Hampton BSB			
DARIN ZIMMERMAN SESSEM			
†during Danny Gustafson sabbatical 2019/20			

Call to Order

Jack Porter

Jack Porter called the meeting to order at 2:02 PM.

Approval of meeting minutes from December 13, 2019

Jack Porter

There was a motion to approve the minutes from December 13, 2019. The motion was seconded. No Discussion. Senate voted and unanimously approved minutes from December.

Undergraduate Curriculum Committee

Greg Mazzaro

There are two items, both from the Baker School of Business. A new course: Current Economic Controversies and Issues, and a title change to a major from Marketing to Marketing and Business Development.

Motion to approve both items and seconded.

Discussion:

John Moore

- Will changing the title of the major be enough for College of Charleston to support it? Do we know that?
Dr. Selden: The College of Charleston Provost gave a courtesy call to let us know that they will be blocking any major that we are bringing forth that they also offer. There is only a 30% overlap, so the name change will help make our case, but it does not guarantee that CHE will support us.

John Moore

- The 30% overlap is still in the same geographical area.
Dr. Selden: The CHE has a provision, which states that in geographic areas there should be a limited duplication of progress offerings.

John Moore

- Is that also related to the fact that Clemson is now offering a Master's Degree in Computer Science in the Charleston area that we have already been offering for years?
Dr. Selden: That is a good question and very interesting, but we are not sure of the consistency. We can look into it.

John Moore

- Would we oppose if College of Charleston created a Cyber Security major?
Dr. Selden: That would be something that would be discussed at that time.

Bill Trumbull

- Do we know why College of Charleston is coming down so hard on us for this?
Dr. Selden: We do. It is because of the Electrical Engineering proposal that they brought forth last year and The Citadel opposed it and prevailed at CHE.

Bob Riggle

- This major, Marketing and Business Development, grows out of our Professional Selling Pathway that has been offered for many years. It is very business development oriented. We took our classes of Professional Selling and Advanced Professional Selling, which is more characteristic of what the industry is calling it, coupled with Business Negotiation and Business Ethics. That is very specific, compared to what College of Charleston offers, which is very general.

Senate voted: Unanimously passed, motion carried.

Department of Intelligence and Security Studies Tenure and Promotion Policy

Carl Jensen

This document was created by pulling documents from other departments across campus. It is updated to include the most recent version of Memorandum 6-301. What sets Intelligence and Security Studies aside from other departments and makes us different from other disciplines is that there really isn't any reputable Ph.D. programs in the areas of Intelligence and Security Studies. The study of Intelligence and Security Studies is done by Ph.D.s in related disciplines. Thus, the tenure and promotion policies reflect the promotion policies of the various disciplines that comprise our program.

Senate voted: Unanimously passed, motion approved.

Master Plan Update

Jack Porter

Reminder: Consultants and stakeholders would like feedback by January 31, 2020. Feel free to contact Jack Porter.

Kevin Bower

- They will be on campus again on January 22nd and 23rd for a space assessment and discussion.

Update from Provost

Sally Selden

Dr. Selden introduced the new Title IX Coordinator, Valerie Mercado. She has an excellent background for this position and she is the mother of a knob.

Darkness to Light training reminders will be going out in the next week to those who still need to complete it. We need over 80% compliance.

An RFP is going out for a company to go in and finalize the comparison groups for the salary surveys. The Senate group was engaged in this. The expectation is that each department will have an individual, most likely the Chair, to be engaged in these groups. Charles Cansler is working to tie in pay increases to performance. This can be wonderful, but it is all dependent upon how good your evaluation systems are. Currently the faculty evaluation system uses three categories and we are looking to increase it to five categories for greater differentiation. A task force will be put together consisting of faculty to come up with the additional categories. Dr. Selden would like anyone interested in the faculty evaluation system to volunteer for this task force. Faculty members on this task force do not need to be tenured.

Capers Hall Update: At last meeting we shared the news that the local BAR did not support our plan to tear down Capers. We have appealed and filed court records. The city will appoint an attorney for the BAR and the next step is to select a neutral mediator for the mediation process with The Citadel and the BAR. We are going to fight very hard to continue to pursue our plan to tear down Capers. Dean Moore has met with former Mayor Riley, who has agreed to support us in any way that he can.

Jack Porter

- Is there a timeline for the appeal process?

Dr. Selden: There is no technical timeline, but we are at the step of selecting a mediator.

Joelle Neulander

- The building is not healthy for employees with black mold and other issues. After Bastin Hall opens, can they move in to Bond if Capers is still being delayed?

Kevin Bower: The start date for Capers is still spring 2021. The swing space plan is to move Business to Bastin, and Education to Bond Hall, and the rest to swing space. From our perspective, the plan is still in place.

Scott Lucas

- If we stay on the current timeline and plan, would those of us in Capers be packing up our offices to move out during the fall semester while working with students?

Kevin Bower: Professional movers will be brought in to assist with this. You will be receiving crates for your office for your personal items. Those moving into Bastin will be leaving old furniture behind. Those moving into swing space will be moving with furniture. We are trying to prepare for this and have as little impact to you as possible.

House Ways and Means: We will be meeting on Tuesday to present our case to increase our budget. We are very optimistic on what the outcome will be.

CHE: We are taking our proposal for two new majors, and they are going to the Board of Visitors at the end of the month, then onto ACAP. By June, we will have a decision.

Greater Issues: There was unhappy feedback regarding cancelled classes. We will only be having one Greater Issues speaker in the fall, in November. There will not be a speaker in September. One of the proposals that came forth was from the School of Engineering and it suggested that they could shorten all morning classes or all classes that day so that the 11:00 class does not need to be cancelled. Dr. Selden asked for feedback.

Aaron Wimer

- Are there time requirements for classes? Would shortening them affect this?

Dr. Selden: The speech would qualify as educational time, so it should be ok.

Holly Bevsek

- If it goes through the whole day where classes are shortened, what about labs that are scheduled for the afternoon?

Dr. Selden: That is a good point and something we will need to consider. Spread out, it might only take off 5-10 minutes of an afternoon class. We will look at all options and see what works for everyone.

Chris Fudge is offering a class this semester called Academic Strategies. The Assoc. Provost's Office has randomly chosen 20 freshmen cadets who have less than a 1.5 GPA. They are enrolled in this class to improve academic performance. She will report to the Senate as to how well that worked.

The issue of cadets missing class for guard duty and what happens on Thursdays for those who teach a 1330 class (cadets are consistently 15 minutes late). Dr. Selden spoke with the Commandant today about both of these issues, so dialogue has begun and he was very receptive. Dr. Selden briefly reviewed information from Chris Fudge and will be sharing it with Senators concerning class absences. This fall (i.e. Fall 2019), there were 1799 excused absences compared to 2459 last spring. Overall, the number of missed classes is down. More faculty are also submitting absences because every time we have new faculty, they are more apt to submit absences.

Kevin Bower

- We have changed the way we schedule guards. There was a problem and the first semester there was resistance by the students. In the second semester, we engaged Academic Officers to help out the XO's with scheduling. TAC officers have been receptive to working on this.

Joelle Nuelander

- Class should always come first.

Dr. Selden: Some companies have had no cadets miss a single class. Those Academic Officers and XO's will talk to the other groups.

Continuity of Instruction Plan

Kevin Bower

- We formed an *ad hoc* Committee over the summer, developed a draft and had a 30-day review period. We received wonderful feedback, which was integrated into the document. We voted unanimously to adopt it and that version will be sent out in the coming days. Training will be in March and April on Canvas, our new LMS.

Diana Cheshire

- Canvas is coming to campus on February 3-4. March will be filled with training opportunities on Canvas. Canvas will officially start June 28th (summer II) We will have 24/7 support.

Jack Porter

- This applies to all faculty, not just online. Share this information with your colleagues.

David Allen

- Strands: Currently we have pilots running in History, English, Natural Science and some electives. Coming up we will be working on the strands language for the catalog to go through the Undergraduate Curriculum Committee in the February or March meeting. This will include all descriptions of strands and generic strand classes. Once moved through the UCC, it will come to the Faculty Senate for

approval. We will also be working on recruitment of faculty members. The academic maps will need to be suspended a little bit. We will have just three classes in strands for sophomores: English, History and Natural Science.

- Freshmen Seminar: We are taking steps to reduce class size. We will be recruiting more faculty to teach Freshmen Seminar. Training will be in May. Students liked the class, but most say it is hard.
- Structure of General Education: We have produced an overview document of where we are with the new General Education and it will be released to faculty today. Connected to that new document, there is a constitution for the new General Education. It is a two page document that we are going to ask Senate to approve. It explains how the new Gen Ed should be organized, how it should be run and how it should be modified, and assessed.

Holly Bevsek

- How will freshmen be informed about strands, what is the advisors role?

David Allen

- All freshmen met in their battalions, and their academic officers and/or David Allen or someone from Academic Affairs and it was explained to them.

Scott Lucas

- Question was asked about strand substitution forms and who should sign them.

David Allen

- All Strand Pilot students should send substitution forms to David Allen.

Assessment: We just did an inventory on where we stand with all Program Assessments. We have some gaps that need closing. We are in our 5th year review for SACS COC. Assessment is one of the core competencies required. We need to get that information into Taskstream. We are wrapping up our QEP. Karin Roof will give a presentation at our next Senate meeting. We will be deciding our next QEP soon.

Strategic Plan: Dr. Selden will be giving a short presentation on our Strategic Plan at our next Senate Meeting.

David Donnell

- Not very many students are completing the faculty evaluations. Is there a better way, other than giving rewards/incentives, to get the numbers up?

David Allen: We did not say to reward the individual students, but rather reward the entire class.

Dr. Selden: We should give some more thought to this. Thank you for bringing this up.

Updates from Standing Committees

Senators

Financial Affairs Committee: Dr. Barth and Dr. Selden

The Committee has met in the fall and selected the Chair and discussed some updates from last year's charges. There have been no direct charges to the committee this year. When we get a change from the senate we will meet again and start working on it. One update from last year's work was the new structure of the FRB: We discussed the role of the PBRC and FRB and the PBRC working group made a recommendation to have just one committee, the FRB, with extended membership for more transparency and better decision making. The new FRB charter is in the works and the new membership includes two deans and a faculty senate representative (the financial affairs committee chair) in addition to the VP's. Any questions, contact Dr. Karagiannidis.

Leadership Committee: Jack Porter

The committee has been working actively on the ROTC replacement courses.

Online Committee: Sarah Tenney

They met this fall and will continue working this spring on several items including funding, minimum/maximum online class sizes, issues that are related to adjunct faculty, etc.

Scholarship Committee: Deirdre Ragan

During the fall semester, the committee worked with Financial Aid and Admissions to formulate by-invitation-only Scholar pre-knob events targeting high-potential candidates for Citadel Scholar scholarships as well as for the Honors and the Scholars Programs.

The committee was very active during the fall, mainly in the preparation for and during the November Scholars pre-knob event, which drew approximately 40 prospective students. As in past years, the Scholars pre-knobs were asked to submit an essay when registering for the event. The prompt this year was *Explain a time when you have failed. Describe what happened, what you learned from it, and how it impacts you today.* In addition, this year we adopted best practices from other institutions in two ways: 1: Involving cadets in the Scholars group interviews, and 2: Having the students write an impromptu essay at the conclusion of the pre-knob event.

This new involvement of cadets in the interview process was a positive experience for both the faculty and the cadets. The cadets, all graduating seniors who are recipients of the Citadel Scholar scholarship themselves, shared a valuable student perspective to the evaluation. An added bonus was that these cadets were putting leadership into action, influencing the future of The Citadel—a task that they took seriously and approached with pride.

Similar Scholars pre-knob processes will be in place for the two select pre-knob overnight events in February (Feb. 6 and Feb. 20). Approximately 40 pre-knobs are expected at these events. By mid-March, the committee will have evaluated and ranked all of Citadel Scholars applicants so that Financial Aid can offer these Citadel Scholar scholarships to produce eight total acceptances.

Senate Announcements

Senators

No report or comments.

Future Business

Jack Porter

Sign the sign-up sheet.

Al Lovvorn has photocopied a list of the various Committees and assignments as well as the rosters and Senators. Please take a copy and start thinking about the future rotations.

Faculty Senate Positions: Al Lovvorn will be completing his second year as Secretary, and Jack Porter will complete his tenure as Chair of the Faculty Senate. The two of them will need someone to replace them. If there are any questions about these positions, duties, and expectations, please see Jack.

Next meeting is Friday, February 21st at 2PM. In March, our meeting is on March 6th, which is only two weeks after to not fall during spring break.

Adjournment

Jack Porter

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 3:13PM.