



**Faculty Senate Meeting Minutes  
May 8, 2020 11:15AM  
Zoom Virtual Senate Chambers**

**FACULTY SENATE MEETING PARTICIPANTS LIST - 5-8-2020**

Academic Unit	Type	Name of Senator	Initials	Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	x	<b>Swain Family School of Science &amp; Mathematics</b>			
<b>Provost &amp; Administration (non-voting)</b>				Biology	Appointed	Joel Gramling	x
Provost	Ex. Officio	Sally Selden	x	Biology	Elected	†David Donnell	
Assoc Prov - Academic Affairs	Ex. Officio	David Allen	x	Biology	Elected	John Zardus	x
Assoc Prov - Academic Operations	Ex. Officio	Kevin Bower	x	Chemistry	Appointed	Holly Bevsek	x
Assoc Prov - Plan, Assess, & Eval	Ex. Officio	Kelly Brennan		Chemistry	Elected	Smokey McAfee	x
Registrar	Ex. Officio	Lisa Blake	x	Health and Human Performance	Appointed	Tim Bott	x
<b>Tommy and Victoria Baker School of Business</b>				Health and Human Performance	Elected	Dena Garner	x
Finance and Accounting	Appointed	Mitch Barth	x	Math	Appointed	Mei Chen	x
Finance and Accounting	Elected	Cindy Bolt	x	Math	Elected	David Trautman	x
Management & Entrepreneurship	Appointed	Al Lovvorn	x	Cyber/Computer Sciences	Appointed	Shankar Banik	x
Management & Entrepreneurship	Elected	Will Money	x	Cyber/Computer Sciences	Elected	John Moore	x
Marketing, Supply Chain, & Econ	Appointed	Bob Riggle	x	Nursing	Appointed	Amy Joseph	
Marketing, Supply Chain, & Econ	Elected	Bill Trumbull	x	Physics	Appointed	Russell Hilleke	
<b>School of Engineering</b>				Physics	Elected	Pat Briggs	
Civil/Environmental Engr	Appointed	Jeff Davis		Physics	Elected	Scott Yost	x
Civil/Environmental Engr	Elected	Simon Ghanat	x	<b>Zucker Family School of Education</b>			
Electrical/Computer Engr	Appointed	Bob Barsanti	x	Education	Appointed	George Williams	x
Electrical/Computer Engr	Elected	Siripong Potisuk	x	Education	Elected	Elizabeth Connor	x
Engr Ldrship/Prgrm Mgmt	Appointed	Robert Rabb	x	Education	Elected	Kent Murray	x
Engr Ldrship/Prgrm Mgmt	Elected	David Greenburg	x	<b>Independent Academic Units</b>			
Mechanical Engineering	Appointed	Monica Bubacz		Leadership Studies	Appointed	Faith Rivers James	x
Mechanical Engineering	Elected	Jason Howison	x	Leadership Studies	Elected	Jaye Goosby Smith	
<b>School of Humanities &amp; Social Sciences</b>				Library	Appointed	Aaron Wimer	x
Criminal Justice	Appointed	Sean Griffin		Library	Appointed	Elise Wallace	x
Criminal Justice	Elected			Military Science	Appointed	John Cyrulik	
English	Appointed	Scott Lucas	x	Naval Science	Appointed	Charles Dunne	x
English	Elected	Katherine Pilhuj	x	Aerospace Studies	Appointed	CJ Will	
English	Elected	Frances Frame	x	<b>Visitors (non-voting)</b>			
History	Appointed	Joelle Neulander		Darin Zimmerman			
History	Elected	Amanda Mushal	x	Ryan Sacko			
History	Elected	Kerry Taylor	x	Deidre Ragan			
Intelligence and Security Studies	Appointed	Carl Jensen	x	Bo Moore			
Intelligence and Security Studies	Elected			Greg Mazzaro			
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	x	Alyson Eggleston			
Modern Languages/Lit/Culture	Elected	Katya Skow	x	John Weinstein			
Modern Languages/Lit/Culture	Elected	Caroline Strobbe	x	J. Adair			
Political Science	Appointed	DuBose Kapeluck	x	Maria Aselage			
Political Science	Elected	Sarah Tenney Sharman		Ron Welch			
Psychology	Appointed	Chip Taylor	x				
Psychology	Elected	Tim Hanchon					
Psychology	Elected	Steve Nida	x				

†during Danny Gustafson sabbatical 2019/20

**Call to Order**

**Jack Porter**

Jack Porter called the meeting to order at 11:17AM.

**Approval of meeting minutes**

**Jack Porter**

There was a motion to approve the minutes from 04-10-20, 04-24-20 and 05-01-20. The motion was seconded. No discussion.

Senate voted and unanimously approved all minutes.

**Undergraduate Curriculum Committee**

**Greg Mazzaro**

New Programs and other recommendations: There are two sets of recommendations from Undergrad Curriculum Committee. A dozen are from the April 24 set and another four came

from the May 4 set. There were sixteen items in total. There are 5 new courses, 5 revised courses with mostly coding and numbering changes, 2 revised majors and 2 revised minors. # 50 is the new minor that we already addressed at the last meeting. Mei Chen had a question about #49. Motion to approve both packages and seconded.

Discussion:

Holly Bevsek

- I have a quick question on #55, the new course in Applied Function of Anatomy and Physiology Lab. What Department is offering this?

Tim Bott: This is coming from Health and Human Performance. This is part of our online tactical program. We had a 3-credit course and this is a one-credit additional lab. This is mainly for our Physical Education majors and focuses on the functional anatomy side of things.

Holly Bevsek

- I don't want confusion with the Biology Department's A & P. The names are so similar. A different name might be helpful.

Ryan Sacko: We have had some discussions about this and we would advise our students in the correct direction.

Holly Bevsek

- Students don't always go to their advisors and they don't always heed their advice, with the names being so similar I think there is a real chance of some problems. I think it would be helpful for a different name to make it clear that they aren't the same thing.

John Weinstein: For clarification, our foundational anatomy and physiology course is a pre-requisite for this course, so there should be no problem.

Mei Chen

- In regard to # 49 Applied Business Math and Statistics, in the very last sentence, it says this course is restricted to college transfer students only? If you look at the syllabus, the location is online and the pre-requisite is a Math or Statistic course. So first I want to ask is the online course always an online course or is just for this spring semester? Is this for the 2 + 2 program? What is the level of this course? The pre-requisite says introductory math or statistic course for Business Majors. I would expect the pre-requisite to be Math 105 or Statistic 160, but it's not here. Is anyone here from Business that can give us some explanation on that?

Mike Barth: I can. This course is only taught with the business students that are in Degree Completion. We started it out as one of our seminar courses. In our Degree Completion program we require 3 math/statistics courses. Most students come in with two already because they come in to take business courses as juniors so that's why we added this in there for our Data Analytics process. It's a lot more similar to our BADM 110 for cadets. We specifically went out of our way to not allow this during the day program or for cadets, although I think it's a great Math course. We talked about this and shared the book with you last Spring. We just keep teaching this seminar and we want to get it out there with a real number.

Mei Chen

- So this course is for 2 + 2 Program? So for 2 + 2 Program, do they also take Business 110, Math 105, and Statistic 160 at Trident Tech?

Mike Barth: They bring in two math courses, typically they are either the 104 or 105. We do offer 110, but this is more applied process and it is a lot more similar to 105 because it has the Excel labs. It's a way to teach them Excel and Statistics, business terminology, and apply business problems all at the same time. We consider it part of our Data Analytics emphasis.

Mei Chen

- We changed the requirement for all business majors to Math 105 and Statistic 160 starting from the past academic year, so I think the 2 + 2 program would have the same change, if that is the case, is it not?

Mike Barth: It is not the case. With the 2 + 2 they come in with two years in whatever they got from Trident Tech, but the aim here is to pick them up with Business studies. They come out with two years. They are required to have three Math or Statistic related courses. A lot of them bring in three so they don't need this at all. We just want to get this BADM 430, which is our seminar course, as an elective that students can take to meet the math requirements for that program, but it is not required for all students and it specifically excludes the cadet program.

Mei Chen

- So maybe you still keep the seminar in the title because the title now seems to duplicate Math 105 and Statistic 160. Maybe you could say Business Seminar or that it is a seminar for a transfer student? That would be easier for us to understand, otherwise it is a duplication for Math 105 and Statistic 160.

Mike Barth: This is applied practical business problems and is nothing but Excel labs. It is an elective to meet the math requirement. It has been popular because it is a really good course. This is not part of the cadet program; it is something else entirely.

Bill Trumbull

- Could we address Mei's concern by changing the title to something like Applications of Math Statistics in Business?

Mei Chen

- Or if you call it Business Seminar for Business Majors or Application of Math and Statistics, that probably is better than Applied Math and Statistics, or Business Application in Math and Statistics?

Mike Barth: Other than the number of letters in the name and I will defer to Lisa on that, I think Applied Business Math and Statistics fits in that box. I'll have Jeremy Bennett get with you and Lisa Blake on the name.

Jack Porter

- So I will encourage the faculty from both the Business and Math department to work together to come up with a name that everyone agrees on.

Guy Toubiana

- I have a question on # 48 Special Topics in Film Studies. Is it possible for another department to teach this class?

Scott Lucas: This is an English class so we are looking for it to be taught by upper division English professors. It can have International content and that would be interesting to explore maybe co-teaching with a member of your faculty. I think that your faculty could easily propose a similar special topics course for modern languages that students could take.

Senate voted: Unanimously passed, motion carried.

## **Graduate Curriculum Committee**

**Simon Ghanat**

New programs and other recommendations: The Graduate Curriculum Committee met on Tuesday this week and we have the following proposals for the Faculty Senate:

- Clarification of wording for Accelerated MA in Biology,
- Allow additional courses to be equivalent to HESS courses,
- Remove lab requirement from MAT-PE,
- Add six courses and remove one course from HESS degree,
- Adjust LDRS Program to allow students to take two electives,

- Add new elective course LDRS 733-Special Topics,
- Add new course HIST 803 Comprehensive Exam Reading to Program,
- Curriculum adjustments to Graduate Certificate in SMGT,
- Re-numbering and catalog description update of HESS courses as SMGT courses,
- Curriculum adjustments to MA in SMGT,
- Re-titling and catalog description update of HESS 544,
- Curriculum adjustments to Graduate Certificate in Tactical Performance and Resiliency.

Motion to approve the recommendations of the Citadel Graduate Committee and seconded. No discussion.

Senate voted: Unanimously passed, motion carried.

### **Standing Committees and the Public Health Emergency/COI**

**Jack Porter**

Looking to the future: This is more of an encouragement for the Senators and your colleagues to think a little bit about the future. We've had six weeks or so where we have been operating under the umbrella of this public health emergency. It has compelled us to address and tweak some of our standard operating procedures. It also might impact some of the standing committees and their mandates and what they are designed to do. I would like to bring this up again when we start in the Fall. I'd like to encourage colleagues to think about how standing committees can amend their charters, rules and procedures in case we have another emergency/COI in the future where they may have to meet in an alternative forum, or with a different type of schedule or time frame. This is not just a procedural challenge but it's also a content challenge. There are a number of standing committees that may want to think about how their work can contribute to or participate in any future Continuity of Instruction actions. For example, we have cadet life, enrollment, we have a number of committees that may be able to provide very valuable contributions to the college as we try to manage these unfortunate emergencies. I'd also like to encourage the Faculty Governance Committee to think carefully about the Faculty Manual and that it would reflect on some of the experiences we have just been through. I'd like you all to think a little bit over the summer, while this is all still fresh in our minds and that way when we reconvene more formally at the end of the summer that different standing committees may be able to evaluate their work and what they are doing in the wake of another emergency in the future.

### **Provost Update**

**Sally Selden**

Congratulations on finishing the semester. I cannot thank you enough for how hard you have all worked. I have heard a lot of positive comments from students. It has been an interesting first year. I'm sorry that our time was cut short, I was looking forward to our celebrations and traditions of Spring Semester. Usually CGC has an event related to graduation where they recognize faculty. I want to take this time to recognize three of our colleagues who would have been highlighted.

The first one is the MBA Faculty Member of the Year Award. This person is selected based on a vote from our MBA students and that goes to our colleague, Dr. Michael Barth. Congratulations! He is Head of the Department of Accounting & Finance in the Tommy & Victoria Baker School of Business. He is currently in the role of Associate Professor but he has just been promoted, so congratulations again! He teaches corporate finance and general business courses. He spent nine years on active duty with the U.S. Army and another six years as a reservist. He received his Ph.D. in Risk Management & Insurance from Georgia State University and he also holds the Chartered Property-Casualty Underwriter (CPCU) professional designation and the Associate in Underwriting (AU) professional designation. I am really sad that you're retiring and you will be

missed. Thank you for all that you've done. A special congratulation for our MBA Faculty Member of the Year.

Our next award is the Business Evening Undergraduate Faculty of the Year. This award is also based on student votes and this goes to Maria Aselage. Maria teaches Personal Branding & Networking, Communications for Executives and Principles of Marketing. In addition, she owns and operates her own communications consulting company. She has more than 28 years of experience in the communications field and she received her BA in Journalism degree from the University of Georgia and her MBA from the Citadel. Please join me in congratulating Maria! Our last award is for Faculty Member of the Year for Outstanding Contributions to The Citadel Graduate College. This is based on graduate education across campus.

I am pleased to recognize Dr. Jeremy Bennett. He directs the MBA and Undergraduate Completion Programs and he is also an Assistant Professor in the Baker School of Business. Prior to joining The Citadel, he served as the Director of the MBA program at the University of North Georgia. He holds a BA in Sociology from the University of Georgia and a Ph.D. from Georgia State University. Congratulations to Dr. Bennett!

Now what is interesting is that all three of our colleagues have a Georgia connection, and I also have a Georgia connection, so I am pretty excited to see that! Everyone, please join me in congratulating all three of them and I am sorry we are not able to do this in person.

Last time I talked about the CARES Act and that we were going to send checks out to all of our students who are PELL eligible and I had estimated it to be about \$1400.00. I'm pleased to share that those checks have gone out and each PELL eligible student received \$1758.00. We also still have CARES funding left so students can still apply if they have a need. Hank Fuller and his team will be making those awards soon and I know that it does make a big difference for our students.

I want to make an announcement about Summer II. We have made a decision that we will be moving almost all of our Summer II Programs to online with the exception of lab-based courses that need to be on campus in order to use lab equipment. No residential housing will be offered. We are putting some provisions in place to allow these lab classes to operate and we are just starting to get that all in place. One small change, if you were teaching in Summer II daytime and evening and you've been moved online, the dates are going to be changed to June 29-August 13 to allow more time because it's an online course. Dr. Brennen will be sending out some more information about this. Dr. Cheshire will be offering additional training and support. We are going to be there to help you as you make that transition.

With the decision not to house students in July, CSI has been canceled. We will be doing something virtually with all of our incoming knobs. More to come from Dr. Allen and his team on that. We are going to invite all of our incoming knobs, and we are going to particularly focus on those students that have said they would like to have been a part of CSI, and invite them to participate in Summer II online programs. We will be working with departments and offering courses that are appropriate, and that students often have taken in CSI that help them as far as facilitating their pathway into their major. I am happy to take questions at any point about this. I cannot thank the taskforces enough that have been set up this semester to help us get through this Continuity of Instruction questions; Dr. Bower and his team; Aaron Weimer and his team dealing with student support services. We are closing down those operations at this point and shifting our main effort to coordinating plans for fall. I am sure you have a lot of questions and I want to give you a brief update and then I will take your questions.

We have put together a group led by Dr. Ron Welch who have basically identified three different possible fall calendars and we are working on the possible implementation details of. It is our goal, and our hope, that we are able to return all of our students to campus in the fall as long as we can meet certain conditions. We are working very hard to try to put those things in place such as testing and personal protective gear. That is one option that we are planning for, is to return everyone to campus and launching on time for fall. The second configuration that the team is working on is starting late and running a 12-week semester. The third alternative is separating the semester into two parts, 8-weeks with a break to allow challenge week, and then another 8 weeks. The thought would be that we might do the first 8 weeks online and then we are able to come back for the face to face for the second 8 weeks or it may begin first and then the online happens. As you know, everything changes daily. The Governor is revisiting his Executive Order next week. We will have to do as directed by the Governor and if the Governor says we cannot open, we will have to face that and begin online. In light of that, I think we all have to be prepared if we have to offer fall online and that's one of the things I mentioned about Diana Cheshire and her team offering a lot of training and again there will be more messages coming out about things we can do to support you. I'm going to take a minute to answer some questions that you may have on chat.

Senator

- Was there a thought to start classes early?

Dr. Selden: Yes, there was a thought to start early, but this is not moving forward.

Senator

- Financially, how do each of three calendar options work?

Dr. Selden: Financially, from an Institutions perspective there would be a loss of revenue if we go to the 12-weeks option. If we have the semester where we are half online and half face to face, it's not clear yet, what we would do in terms of tuition for the online part, but we would lose resources that are related to room and board, which is substantial. One of the financial advantages we have right now is the ability to house the Marines in his staging process. We have a contract through the end of June and after that point, I am not sure. We are going to be looking into some efficiencies. We will be looking closely at enrollment and how to make sure we are able to keep our faculty intact, but looking at ways to be more efficient to keep our entire faculty fully employed for the fall.

Senator

- General question about financial need for students.

Dr. Selden: We do have some additional dollars. The CAA has made a substantive contribution for scholarships for next year. We also have some Alumni that are willing to support some scholarships for next year. We do have some concerns about the financial situation of our students who are currently enrolled, but also for perspective students. We are paying attention to that and trying to garner additional resources to support that. Our deposits as of yesterday were right at 699. Our goal is 700. Usually there is some attrition that occurs but the deposit date has been moved to June 1. We are a little behind where we were a year ago, but a lot has changed. I talked to Dr. Brennen and there is some sentiment that the students who are depositing are firmer commits because families are being less willing to make deposits at multiple schools. We will be working to put some things in place to keep our students who have deposited and who are still considering The Citadel to engage them in some virtual meetings to make sure that they are staying tied to The Citadel.

Senator

- If a student is not Pell eligible, they are still eligible for that 25% funding from the CARES Act?

Dr. Selden: That is not a requirement. We had to allocate 75% of the funding, but the other funding is available for any students.

One last thing I want to talk about. The Continuity of Instruction taskforce has brought forward a Grade Appeal Process. They are making a few edits but it should be ready this afternoon. I'd like Dr. Bower to talk with you about this.

Dr. Bower

- The Continuity of Instruction taskforce has been working on a variety of policies to help students and to help bridge us through this emergency. This last one we've brought forth is a formal Grade Appeals Process that is just going to be applied during the Continuity of Instruction phase. We expect that most disputes, like always, will be handled by the professor and student or the professor/department head and student. In the event that it can't be resolved through those normal channels, we wanted to provide a detailed formal process so that the student could still have an appeal and be heard and that the faculty could be engaged in evaluating that appeal and making a recommendation to the Provost. Like Dr. Selden mentioned, we are in the final stages of editing and then we will get it out to you later today. I'd like to add that tomorrow is Commencement. You will have the opportunity to go in to each student's profile and leave a message to those students. I know it will mean very much to them to read them. This is at least a virtual way for you to let students know you are proud of them. I encourage you at 1:00 and 3:00 to log in and connect at citadel.edu and leave your thoughts to the students.

Thank you, Dr. Bower. I would also like to encourage you to log on to the Students Excellence Poster Presentations and check out the poster presentations, it is incredible. Dr. Dena Garner has done a wonderful job. I have really enjoyed going to different student award ceremonies and hearing from students. I think many of the students have really been embracing the virtual graduation and they've been sending in videos and quotes. It means a lot to them when they hear from you and I would love for you to be a part of that. Again, I cannot thank you enough, you're exceptional faculty. To my colleagues who are retiring, you will be missed. We wish you all the best.

Jack Porter

- Before we turn our attention to the next agenda item and open it up for Senate announcements, I do want to revisit the Undergraduate Curriculum Committee vote to make sure that our vote reflects the amendment that a representative from the Baker School of Business, the Department of Mathematics and Science and a representative from the Registrar's office will meet to address the discussion and concerns of the title of the Applied Business Math and Statistics course.

Motion to re-vote on the Undergraduate Curriculum Committee proposals with the amendment and seconded.

Senate voted: Unanimously passed. Motion carried.

### **Senate Announcements**

**Jack Porter**

Katja Pilhuj: A few colleagues and I are really concerned with grade inflation here, especially in light of some of the reports we've seen this semester. These reports have confirmed a lot of concerns we have about grade inflation here at The Citadel and obviously this is a national problem. Recent statistics that Dr. Selden sent us showed us that in the fall semester, half of the grades assigned in total on the campus were A's. There's been an 88% increase in Gold Stars awarded in the past ten years. I would like to put together a group that looks into this issue over the summer, especially exploring this issue at The Citadel and looking at best practices and ways to handle it if it is a problem. If anyone is interested in being a part of this group, please email me and we can correspond this summer hopefully.

Jack Porter: Before we move to future business, I'd like to personally extend my thanks and profound appreciation to the Provost and everyone in her office for working so hard to get us through this six-week period. I don't anticipate that you expected this to be a part of your experience in your first year here. On behalf of myself and most of my colleagues, we would like to thank the Provost for her steady and remarkable leadership as well as the Associate Provost, Kevin, Diana and everyone else involved. I'd also like to personally thank Al Lovvorn, Holly Bevsek, and particularly to Melissa Griffin for her really hard work on providing the minutes, and for you all in helping to coordinate what has been a very challenging time for the Faculty Senate especially since we've had four meetings in the last five weeks. It has not been easy, and it has been time consuming and it has meant a lot to me that I've had their guidance, wisdom, and advice, so thank you very much. Finally, I would like to thank all of the Faculty Senators. I realize this has been a very difficult time and it has involved a lot of extra work. Thank you for all of your help, advice, and support.

**Future Business**

**Jack Porter**

Once we reconvene, and as soon as we are able to, we will have elections for the Faculty Senate Chair, Vice Chair, and the Recording Secretary. I'd like everyone to keep in mind these interesting opportunities. I'd also like to remind you to provide information to Al about committee assignments for the upcoming academic year. Please do your best to get them to him as soon as possible so these committees can get up and running.

**Adjournment**

**Jack Porter**

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 12:15 PM.