



Faculty Senate Meeting Minutes
October 18, 2019 2:00PM
Greater Issues Room, Mark Clark Hall

FACULTY SENATE MEETING PARTICIPANTS LIST - 10/18/19

Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	JJP
Provost & Administration (non-voting)			
Provost	Ex. Officio	Sally Selden	
Assoc Prov - Academic Affairs	Ex. Officio	David Allen	daa
Assoc Prov - Academic Operations	Ex. Officio	Kevin Bower	
Assoc Prov - Plan, Assess, & Eval	Ex. Officio	Kelly Brennan	KB
Registrar	Ex. Officio	Lisa Blake	LB
Tommy and Victoria Baker School of Business			
Finance and Accounting	Appointed	Mitch Barth	MB
Finance and Accounting	Elected	Cindy Bolt	CB
Management & Entrepreneurship	Appointed	Al Lovvorn	AL
Management & Entrepreneurship	Elected	Will Money	WM
Marketing, Supply Chain, & Econ	Appointed	Bob Riggle	BR
Marketing, Supply Chain, & Econ	Elected	Bill Trumbull	BT
School of Engineering			
Civil/Environmental Engr	Appointed	Jeff Davis	JD
Civil/Environmental Engr	Elected	Simon Ghanat	SG
Electrical/Computer Engr	Appointed	Bob Barsanti	BB
Electrical/Computer Engr	Elected	Siripong Potisuk	SP
Engr Ldrship/Prgm Mgmt	Appointed	Robert Rabb	RR
Engr Ldrship/Prgm Mgmt	Elected	David Greenburg	DG
Mechanical Engineering	Appointed	Monica Bubacz	MB
Mechanical Engineering	Elected	Jason Howison	JH
School of Humanities & Social Sciences			
Criminal Justice	Appointed	Sean Griffin	
Criminal Justice	Elected		
English	Appointed	Scott Lucas Temp	AE
English	Elected	Katherine Pilhuj	KP
English	Elected	Frances Frame	FF
History	Appointed	Joelle Neulander	JN
History	Elected	Amanda Mushal	AM
History	Elected	Kerry Taylor	KT
Intelligence and Security Studies	Appointed	Carl Jensen	
Intelligence and Security Studies	Elected		
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	GT
Modern Languages/Lit/Culture	Elected	Katya Skow	KS
Modern Languages/Lit/Culture	Elected	Caroline Strobbe	CS
Political Science	Appointed	DuBose Kapeluck	
Political Science	Elected	Sarah Tenney Sharman	STS
Psychology	Appointed	Chip Taylor	CT
Psychology	Elected	Tim Hanchon	
Psychology	Elected	Steve Nida	

Academic Unit	Type	Name of Senator	Initials
Swain Family School of Science & Mathematics			
Biology	Appointed	Joel Gramling	
Biology	Elected	†David Donnell	DD
Biology	Elected	John Zardus	
Chemistry	Appointed	Holly Bevsek	HMB
Chemistry	Elected	Smokey McAfee	SM
Health and Human Performance	Appointed	Tim Bott	TB
Health and Human Performance	Elected	Dena Garner	DG
Math	Appointed	Mei Chen	MC
Math	Elected	David Trautman	DT
Cyber/Computer Sciences	Appointed	Shankar Banik	SB
Cyber/Computer Sciences	Elected	John Moore	JM
Nursing	Appointed	Amy Joseph	AJ
Physics	Appointed	Russell Hilleke	RH
Physics	Elected	Pat Briggs	PB
Physics	Elected	Scott Yost	SY
Zucker Family School of Education			
Education	Appointed	George Williams	GTW
Education	Elected	Aaron Oberman	
Education	Elected	Kent Murray	
Independent Academic Units			
Leadership Studies	Appointed	Faith Rivers James	FRJ
Leadership Studies	Elected	Jaye Goosby Smith	JGS
Library	Appointed	Aaron Wimer	AW
Library	Appointed	Elise Wallace	EW
Military Science	Appointed	John Cyrulik	JCY
Naval Science	Appointed	Charles Dunne	CD
Aerospace Studies	Appointed	CJ Will	CJW

Visitors (non-voting)			
Do-Mary, SHSS			
Keith Kana	Hort		
Deirdre Kaspar	Honors		
John Weinstein	Biology		
Ron Wierma	ENGINEERING		
Alison Casselton	- representing Scott Lucas	ENGLISH	
Karen Rose	- Accreditation + Assessment		
Nelly Brunson	- Enrollment Mgmt		
Dianna Chelton	EDUC + EDUC + DE		
Michael Wozniak	RSB		
Gregory Mazzaro	Elec Comp Eng		
†during Danny Gustafson sabbatical 2019/20			
HANK FULLER - ADMISSIONS			

Call to Order

Jack Porter

Chair Porter called the meeting to order at 2:00PM.

Approval of Minutes from September 13, 2019

Jack Porter

There was a motion to approve the minutes from September 13, 2019. The motion was seconded. No discussion. Senate voted and unanimously approved minutes from September.

Undergraduate Curriculum Committee

Greg Mazzaro

The Undergraduate Committee met, discussed and voted on seven items. There is one new minor, Chinese Studies, which is coming out of the History Department. There are two new courses coming out of the Math Department, and one new course coming out of Health. There are three minor description/course changes in Electrical Engineering.

Motion to approve and seconded.

Discussion:

David Donnell

- What is different about the Chinese Studies minor and the Far Eastern minor offered already.

Dean Mike Weeks

- We asked for a Chinese Studies minor for our Business students that are interested in China; this allows them to study at a deeper level and a specific culture. This minor will have business courses included in it. The Asian Studies minor offers Japanese, Chinese and Korean and are not offered regularly.

There was a comment concerning the perspective of the student—there could be confusion seeing these both listed in a catalog. Why can't business be rolled into the existing Asian Studies minor? Is that an option?

Dean Weeks

- I would suggest maybe removing the Asian Studies minor to alleviate any confusion. Our business students don't need the other things that that minor offers.

Keith Knapp

- The school decided to hire a full-time Professor of Chinese, and we also have three experts in Chinese—myself in History, Michael Sun in Political Science, and Tiffany Tsai in Modern Languages. This century will be the Chinese Century. It behooves all of our students to understand China. Learning Chinese is a very difficult and long-term process. Students that just have a general interest in China can take the Asian Studies minor.

Dean Bo Moore

- We have received the third consecutive Grant from the Department of Defense to support development of military officers.

Katja Pilhuj

- We do have a few students that are fulfilling the East-Asian Studies minor with the Japanese program at College of Charleston, so we would like to keep the East-Asian part for those students.

Senate voted: Unanimously passed, motion carried.

Greg Mazzaro: Question on behalf of the Committee: Are the Strand Courses and the freshmen seminar courses under the purview of our committee?

David Allen said after the pilot, it will come to the Undergraduate Curriculum Committee with proposals for all the strand classes. Freshmen Seminars have been approved, Strand Classes will be coming in February.

Graduate College Committee

Al Lovvorn/Simon Ghanat

Proposing to add an additional elective course to the Masters of Science in Project Management called Agile Project Management. This is a different methodology approach for Project Management and our students are asking for it.

Motion to approve and seconded.

No discussion.

Senate voted: Unanimously passed, motion carried.

Swain School of Nursing Tenure and Promotion Policy Revision

Amy Joseph

We are requesting a minor change in our Tenure and Promotion Policy. The college has a clause where new faculty have been given credit towards tenure to skip the 2nd year Probationary Review and go to the 3rd year. We are asking to include that in our policy.

Motion to approve and seconded.

No discussion.

Senate voted: Unanimously passed, motion carried.

Tommy and Victoria Baker School of Business

Al Lovvorn

We brought before you at the last meeting the Tenure and Promotion Policies for the three departments. This is a Post Tenure Review Policy for each of the three departments in the Baker School of Business. We have taken the standing Baker School of Business PTR policy and created three documents, one for each department. There are no other changes to the previously approved document.

Motion to approve all three policies as a package and seconded.

No discussion.

Senate voted: Unanimously passed, motion carried.

2019 Citadel Experience and Athlete Exit Survey Results

Lisa Pace

This survey began in 1995. It is administered in the spring of every year and this year is slated for April 01-10. With the backing of the Commandant, we are able to use the TAC officers for reminders as part of their daily announcements during that time. We pull all students with pending graduation status and student athlete-type of cadets. We had 350 students that completed the survey. It takes 15-30 minutes to complete. There is a section for athletes and for majors with accreditation status.

An overview of survey questions, results and answers followed.

Update on Online Policies-Information Only

Diana Cheshire

Diana Cheshire briefed the Senate on some issues that are related to Accreditation, Federal Financial Aid Policy and other mandates.

- Proctoring: In February of 2018, we initiated an Online Policy and developed a handbook. There are two different places where proctoring is mentioned in it. We need to update the language because it is too vague. We are looking at proctoring services and there will be an online proctoring option. This is a requirement. The word authentication also is too vague. We need to verify that the student taking a closed-book exam is the student enrolled in the course. This will most likely happen once we convert to Canvas. It is a requirement to have a process to authenticate.
- Revised attendance policy: We have an obligation by the Federal Government to follow the regulations. Students must get aid they have earned. Online student courses are audited for Federal Policy of Financial Aid for attendance. Attending in an online class is not considered just logging in, but rather it is participation. We define participation in ways such as doing an assignment and posting comments on a discussion board. We need to track students that are enrolled online, as well as face-to-face, but not attending.
- Administrative Withdrawal: We will be working on a policy. Students cannot get an F for not attending. It is a violation of the Federal Student Aid policy. An earned grade is a W or an F, an unearned grade is a UW or UF (student did not finish the course). It is a way to track them for Financial Aid if we get audited. This policy is for online. We are working on a policy for face-to-face.

Lisa Pace

- Canvas will give reports that pull these students.

Diana Cheshire

- Yes, but it is the faculty's responsibility to notice them.

David Allen

- In the event of a medical situation, there is an excused versus unexcused absence.

David Greenburg

- Who watches videos of students taking a proctored exam to observe for cheating?

Diana Cheshire

- The proctoring service will watch and flag and questionable action to the professor for review

David Greenburg

- Does this interfere with the Honor Code?

Kelley Brennan

- We must maintain our ability to enforce the Honor Code and we'll have to ensure that our policies address the issue

Hank Fuller

- This is only for students who are failing. If you have a student who is failing and then stops attending class, the Federal Government states that you have to identify that last date of attendance and give the money back.

Diana Cheshire

- These questions are helpful and we will be working on this further but the overall essence of this policy will go through. We have had issues and need to get something in place.

A Senator asked will the UF be one of the options on the scroll down menu where we enter grades?

Lisa Blake

- We are anticipating that, but in order to use the UF, you have to insert an attendance date. This will be discussed further.

Jack Porter-All documents for today's meeting have been added to SharePoint.

Cadets discharged/disenrolled from SCCC-Information Only

Lisa Blake

At a past Faculty Senate meeting there were a few issues raised that we wanted to address. When a cadet leaves during the semester, emails go out to various offices such as Parking and the Treasurer. Academic Advisors will be copied so they will know when students are no longer enrolled in the Day Program.

We are still looking into how to advise students that are studying abroad. We have looked into a few things and there is no easy fix. The Study Abroad group will be looking into options.

Updates for Standing Committees

Senators

No updates.

Senate Announcements

Senators

George Williams

- Reminder MAD USA 2nd Annual Conference on October 23-25

Aaron Wimer

- The week of November 4th is American Library Association of National Games Week. If you have 20 minutes, stop by the library and play a game.

Future Business

Jack Porter

Next Faculty Senate Meeting will be held on November 15th at 2:00 pm in the Greater Issues Room.

Reminder to sign the Meeting Roster.

Adjournment

Jack Porter

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 3:15pm.