



**Faculty Senate Meeting Minutes
September 13, 2019 2:00PM
Greater Issues Room, Mark Clark Hall**

FACULTY SENATE MEETING PARTICIPANTS LIST - Sept 13, 2019

Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	J.P.
Provost & Administration (non-voting)			
Provost	Ex. Officio	Sally Selden	SSS
Assoc Prov - Academic Affairs	Ex. Officio	David Allen	DA
Assoc Prov - Academic Operations	Ex. Officio	Kevin Bower	KB
Assoc Prov - Plan, Assess, & Eval	Ex. Officio	Kelly Brennan	KB
Registrar	Ex. Officio	Lisa Blake	LB
Tommy and Victoria Baker School of Business			
Finance and Accounting	Appointed	Mitch Barth	MB
Finance and Accounting	Elected	Cindy Bolt	CB
Management & Entrepreneurship	Appointed	Al Lovvorn	AL
Management & Entrepreneurship	Elected	Will Money	WM
Marketing, Supply Chain, & Econ	Appointed	Bob Riggle	BR
Marketing, Supply Chain, & Econ	Elected	Bill Trumbull	BT
School of Engineering			
Civil/Environmental Engr	Appointed	Jeff Davis	JD
Civil/Environmental Engr	Elected	Simon Ghanat	SG
Electrical/Computer Engr	Appointed	Bob Barsanti	BB
Electrical/Computer Engr	Elected	Siripong Potisuk	SP
Engr Ldrship/Prgrm Mgmt	Appointed	Robert Rabb	RR
Engr Ldrship/Prgrm Mgmt	Elected	David Greenburg	DG
Mechanical Engineering	Appointed	Monica Bubacz	MB
Mechanical Engineering	Elected	Jason Howison	JH
School of Humanities & Social Sciences			
Criminal Justice	Appointed	Sean Griffin	SG
Criminal Justice	Elected		
English	Appointed	Scott Lucas	SL
English	Elected	Katherine Pilhuj	KP
English	Elected	Frances Frame	FF
History	Appointed	Joelle Neulander	JN
History	Elected	Amanda Mushal	AM
History	Elected	Kerry Taylor	KT
Intelligence and Security Studies	Appointed	Carl Jensen	CJ
Intelligence and Security Studies	Elected		
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	GT
Modern Languages/Lit/Culture	Elected	Katya Skow	KS
Modern Languages/Lit/Culture	Elected	Caroline Strobe	CS
Political Science	Appointed	DuBose Kapeluck	DK
Political Science	Elected	Sarah Tenney Sharman	STS
Psychology	Appointed	Chip Taylor	CT
Psychology	Elected	Tim Hanchon	TH
Psychology	Elected	Steve Nida	SN

Academic Unit	Type	Name of Senator	Initials
Swain Family School of Science & Mathematics			
Biology	Appointed	Joel Gramling	
Biology	Elected	†David Donnell	DD
Biology	Elected	John Zardus	
Chemistry	Appointed	Holly Bevsek	HMB
Chemistry	Elected	Smokey McAfee	SM
Health and Human Performance	Appointed	Tim Bott	
Health and Human Performance	Elected	Dena Garner	DG
Math	Appointed	Mei Chen	M.Chen
Math	Elected	David Trautman	DT
Cyber/Computer Sciences	Appointed	Shankar Banik	
Cyber/Computer Sciences	Elected	John Moore	JM
Nursing	Appointed	Amy Joseph	AJ
Physics	Appointed	Russell Hilleke	
Physics	Elected	Pat Briggs	
Physics	Elected	Scott Yost	
Zucker Family School of Education			
Education	Appointed	George Williams	GW
Education	Elected	Aaron Oberman	
Education	Elected	Kent Murray	
Independent Academic Units			
Leadership Studies	Appointed	Faith Rivers James	FRJ
Leadership Studies	Elected	Jaye Goosby Smith	JGS
Library	Appointed	Aaron Wimer	AW
Library	Appointed	Elise Wallace	EW
Military Science	Appointed	John Cyrulik	
Naval Science	Appointed	Charles Dunne	CD
Aerospace Studies	Appointed	CJ Will	
Visitors (non-voting)			
		Ron Weist	ENGR
		Chris Fudge	Provost
		Michael Weeks	Dean
		Dan Zimmerman	DEAN SESSM
		Rayson Eggleston	CPAC
		Dan Bernstein	HHP
		Deirdre Ragan	Honors Program
		Gregory Mazzaro	Elec & Comp Eng

Call to Order

Jack Porter

Chair Porter called the meeting to order at 2:00PM.

Introduction

Jack Porter

Chair Porter introduced and welcomed the new Director of the Daniel Library and new member of the Faculty Senate, Mr. Aaron Wimer.

Approval of Minutes from August 27, 2019

Jack Porter

There was a motion to approve the minutes from August 27, 2019 meeting. The motion was seconded. No discussion. Senate voted and unanimously approved minutes from August.

Undergraduate Curriculum Committee

Greg Mazzaro

The Baker School of Business submitted two items for approval: a Marketing and a Management major. These two proposals are reconstitutions of Pathways into majors. A motion was made to approve the two together.

Discussion:

Robert Riggle said:

- These two majors are just reconstituting Pathways that have been in place for several semesters.
- Goal is to meet the October 01 deadline for CHE.

Senate voted: Unanimously passed; motion carried.

Summer II Dates

David Trautman

David Trautman explained how we have lost two calendar days for the summer session and made a motion to go back to the old practice of beginning on either the Monday of the week in which July 04 occurs or on Tuesday, July 05 or July 06 if it falls on the weekend.

Discussion:

- David Allen said the scheduling where the summer session was cut by two days was a mistake, but it has since been corrected and the correct calendar already posted.

Motion tabled.

Center for Performance, Readiness, Resiliency, and Recovery (CPR3)

Dan Bornstein

Dan Bornstein gave a brief update and shared the vision/mission statement with the Senate. He explained that there are three programmatic areas: Academic Programs, Community Outreach, and Research. The area of Academic Programs has progressed the most and the three programs within that which were brought to the Senate last year for approval, have passed through CHE and have been approved.

- Residential Program has begun and currently has two veteran students enrolled.
- Online Graduate Certificate in Tactical Performance and Resiliency, rolls out in January
- Online BS Degree Completion Program in Tactical Strength and Conditioning, rolls out in January.

An Executive Committee has been formed, which meets weekly. Members include: Dr. Alex McDonald from Psychology, Dr. Chip Taylor from Psychology, and Dr. John Weinstein from Biology. This program is meant to be collaborative and integrative across all disciplines. The Internal Advisory Board on Programs holds open meetings every second Friday at 09:00 AM in the Bernard Gordon Center Room and all are welcome to join.

Taskstream/PDS Committee

Jack Porter

Jack Porter reminded everyone of the plan to put together an *ad hoc* faculty committee to provide input, observations, and suggestions regarding the new submission of our Annual Data Review through the Taskstream platform. Jack will reach out next week for representatives for this committee from all areas across campus and he asked for anyone interested to send him an email.

Standing Committees-reminder

Jack Porter

Jack Porter reminded everyone to identify the following from all standing committees and forward the information to Al Lovvorn: Committee Chair, Secretary, and Senate Liaison. He also encouraged better communication with required monthly updates from all standing committees during the Faculty Senate meeting.

Update from Sabbaticals Committee:

Monika Bubacz

Committee will be having roundtables: September 27 at 2:00 PM, October 02 at 12:30 PM. The following week (date TBD) the deadline for 2021 sabbatical applications will be due. Monika will be sending emails next week with more information.

Jack Porter continued to remind everyone that attention needs to be given to the size, membership, and representation of their committees. He would like all committees to review their charters and have updated versions ready. This is one of the objectives of the Senate for the 2019/2020 AY. Jack encouraged anyone with questions to reach out to him via email.

Update from the Provost

Sally Selden

Dr. Selden welcomed everyone and stated that all cadets returned to campus after the hurricane break. She shared the outstanding news of The Citadel's recent rankings:

- #1 Public Regional Universities in the South
 - #1 Best College for Veterans*
 - #6 Undergraduate Teaching*
 - #3 Best Value*
 - #6 Most Innovative School*
 - #21 Best Undergrad Engineering Program (Non-Doctoral)
- * Category of regional universities—South

Thank you to Lisa Pace for her hard work in entering our data and gathering all of this information.

Dr. Selden traveled to Columbia yesterday to CHE for Academic Programs to meet and interact with other Provosts across the state and to learn about the process of bringing Academic Programs to the CHE on behalf of The Citadel.

Thank you to Dr. Karin Roof for offering her strategic planning training—Our Mighty Citadel. For anyone else wanting to learn about engaging with the Strategic Planning process and working on the Action Plan, she will work one on one to do additional training. It will be an exciting fall semester as we get ready to launch new initiatives.

Dr. Bauer and Dr. Garner will be working to build the capacity in our research with regard to infrastructure for our scholarship, research and grant projects. One of the first initiatives will be buying a module in Banner to support that work that makes reporting easier.

The FRB (Fiscal Review Board) minutes will all be posted and shared internally. We will be tracking back to July 01, 2019 to create transparency. We will be meeting to propose adding an additional faculty member and two members of the Staff Advisory Board to the FRB.

Course Offerings Scheduling Timeline

David Allen

This fall, before Christmas break, all students need to be registered. Cadets delaying registering puts pressure on scheduling.

Discussion:

Question: What will be the motivation to get them to register on time?

- If they are not registered, they won't be allowed back.

Dr. Selden stated that there are 54 students currently studying abroad. Advisors need to reach out to them to make sure they register.

Question: What will happen with FSEM and FSWI?

- There will be one period on Monday, Wednesday, Friday and one on Tuesday, Thursday and only a handful of majors will be impacted by this. David Allen will write to Department Heads.

Question: As advisors, do we get notification that our students are overseas?

- Lisa Blake will notify advisors as to which students are studying overseas each semester.

Amy Joseph noted that Nursing does clinicals on Mondays and Wednesdays, which means students are gone all day and can only register for non-nursing classes on Tuesdays and Thursdays. Requested that other departments schedule some required classes on Tuesdays and Thursdays.

Question: When a student is not coming back, can Department Heads notify the advisors?

- Dr. Selden said her office and the Assoc. Provost would look into this.

Question: Is there any prospect of going back to the old lunch schedule?

- Kevin Bower said it is a continuing issue and everyone is looking into making improvements to Coward Hall in the future. Nothing can change until the new Capers is complete.

Capers Hall Update

Kevin Bower

10:00 AM on Thursday, Facilities Committee vote passed through CHE, next it will go to JBRC (Joint Bond Review Committee) on October 02. The last step is with the Fiscal Accountability Authority.

Enrollment Snapshot

Kelly Brennan

Core of Cadets: We had a very successful Matriculation Day.

- 737 Cadets
- Record number of women
- Good in-state/out-of-state balance for residency
- Weak areas: low in African American applicants/enrollments

Citadel Graduate College: Holding steady with overall enrollment (Report from 9/11/19)

- Online classes started here in 2016
- Undergraduate students growth, Degree Completion and 2 + 2 Program
- Growth is shifting from face to face to online. This is a National trend.
- Headcount 3,749

Senate Announcements

Senators

Holly Bevsek

- Everyone should have received an email asking for participation in the online poll. It will remain open for another week.

George Williams

- Reminder MAD USA 2nd Annual Conference on October 23-25

Amanda Mushal

- Passing along comments from her students: Coward Hall-students want rodent-free toasters
- In the event of another hurricane, students expressed concerns about what will happen in terms of classes and they expressed issues with not being able to log-in to Citlearn and other sites.

Suzanne Mabrouk

- How were the days chosen for make-up days after the hurricane? In the future, could they consider more notice for the make-up days in terms of childcare/Sundays?
 - o Dr. Selden stated that they had to coordinate with Commandant's Office and there wasn't enough time to wait to discuss it at the Faculty Senate meeting. Sundays have been done in the past.
 - o Kevin Bower stated that they chose the day that would have the least impact and that the Commandant's Office had to cancel days and they had to coordinate with football game schedules and other events which left little room for availability.

Joelle Neulander

- In the past when make-up days were scheduled on the weekends, classrooms were all locked. We need to better communicate the dates of make-up dates with all staff to ensure rooms will be unlocked. Air conditioning was also not working on those make-up days in the past.

Holly Bevsek

- Last year, we had classes on Friday afternoon, why can't we do that?
 - o Kevin Bower stated that there are currently two Fridays in the bank in the event of future storms.

Dr. Selden asked for feedback on a plan to use a Sunday as a make-up day in the event of another hurricane closure.

- Rob Rabb noted: Why can't we add in buffer days in the future? We can't keep throwing away classes. K-12 has figured this out, why can't we? Engineering classes are very sequential.
- Mitch Barth suggested building in an online plan for when campus is closed.
 - o Continuity of Instruction Plan. Kevin Bower stated that we currently have no plan in place if campus has to be closed for two weeks or more, but a plan document is drafted and it will be sent out for broad discussion by next Friday.
- Amanda Mushal commented that Sunday is a religious day and a sleep and study day for cadets. Saturday is a Jewish Holiday.
- Scott Lucas suggested examining adding two/three days for reading period prior to exams, which allows some flexibility if earlier classes needed to be cancelled
 - o Kevin Bower said that Maymester affects our ability to do as other schools do with reading periods before finals being used for make-up days.
- Holly Bevsek said that we need to keep in mind that Labs meet once/week and clinical times are lost as well.
- Ron Welch asked why if we could commence semester classes on a Monday vice the Wednesday that we now commence the semester.
- Amy Joseph said that Hurricane Dorian evacuation caused Nursing to lose a clinical day and it cannot be made-up.
- Provost is open and receptive to all suggestions. Please send them to Kevin Bower.

Future Business

Jack Porter

Next Faculty Senate Meeting will be held on Friday, October 18 at 2:00 PM in the Greater Issues Room.

Adjournment

Jack Porter

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 3:15 PM.