



**Faculty Senate Meeting Minutes**  
**January 11, 2019, 2:00PM**  
**Mark Clark Hall, Greater Issues Room**

**FACULTY SENATE MEETING PARTICIPANTS LIST - 1/11/2019**

Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	J.P.
<b>Provost &amp; Administration (non-voting)</b>			
Provost	Ex. Office	Mark Bebensee	MB
Assoc Prov - Academic Affairs	Ex. Office	David Allen	DA
Assoc Prov - Plan, Assess, & Eval	Ex. Office	Tara Hornor	TH
Registrar	Ex. Office	Lisa Blake	LB
<b>Tommy and Victoria Baker School of Business</b>			
Business	Appointed	Mitch Barth	MB
Business	Elected	Al Lovvorn	AL
Business	Elected	Cindy Bolt	CB
Business	Elected	Bob Riggle	BR
<b>School of Engineering</b>			
Civil/Environmental Engr	Appointed	Jeff Davis	J.D.
Civil/Environmental Engr	Elected	Michael Woo	M.W.
Electrical/Computer Engr	Appointed	Bob Barsanti	BB
Electrical/Computer Engr	Elected	Jason Skinner	JS
Engr Ldrship/Prgm Mgmt	Appointed	Robert Rabb	RR
Engr Ldrship/Prgm Mgmt	Elected	David Greenburg	D.G.
Mechanical Engineering	Appointed	Monica Bubacz	MB
Mechanical Engineering	Elected	Jason Howison	J.H.
<b>School of Humanities &amp; Social Sciences</b>			
Criminal Justice	Appointed	Sean Griffin	S.G.
Criminal Justice	Elected		
English	Appointed	Scott Lucas	S.L.
English	Elected	Katherine Pilhuj	K.P.
English	Elected	Tom Thompson	T.T.
History	Appointed	Joelle Neulander	J.N.
History	Elected	Amanda Mushal	A.M.
History	Elected	Kurt Boughan	K.B.
Intelligence and Security Studies	Appointed	Carl Jensen	C.J.
Intelligence and Security Studies	Elected		
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	G.T.
Modern Languages/Lit/Culture	Elected	Katya Skow	K.S.
Modern Languages/Lit/Culture	Elected	Caroline Strobbe	C.S.
Political Science	Appointed	DuBose Kapeluck	D.B.
Political Science	Elected	Sarah Tenney Sharman	S.T.
Psychology	Appointed	Chip Taylor	C.T.
Psychology	Elected	Tim Hanchon	T.H.
Psychology	Elected	Steve Nida	S.N.
		Lai Fenead	

  

Academic Unit	Type	Name of Senator	Initials
<b>Swain Family School of Science &amp; Mathematics</b>			
Biology	Appointed	Joel Gramling	J.G.
Biology	Elected	Danny Gustafson	D.G.
Biology	Elected	John Zardus	J.Z.
Chemistry	Appointed	Holly Bevesek	H.B.
Chemistry	Elected	Smokey McAfee	S.M.
Health and Human Performance	Appointed	Tim Bott	T.B.
Health and Human Performance	Elected	Dena Garner	D.G.
Math/Computer Science	Appointed	Mei Chen	M.C.
Math/Computer Science	Elected	John Moore**	J.M.
Math/Computer Science	Elected	Dave Trautman	D.T.
Nursing	Appointed	Amy Joseph	A.J.
Physics	Appointed	Russell Hilleke	R.H.
Physics	Elected	Pat Briggs	P.B.
Physics	Elected	Scott Yost	S.Y.
<b>Zucker Family School of Education</b>			
Education	Appointed	George Williams	G.W.
Education	Elected	Aaron Oberman	A.O.
Education	Elected	Kent Murray	K.M.
<b>Independent Academic Units</b>			
Leadership Studies	Appointed	Faith Rivers James	F.R.J.
Leadership Studies	Elected	Jaye Goosby-Smith	J.G.S.
Library	Appointed	Elizabeth Connor	E.C.
Library	Appointed	Elise Wallace	E.W.
Military Science	Appointed	John Cyrulik	J.C.
Naval Science	Appointed	Charles Dunne	C.D.
Aerospace Studies	Appointed	CJ Will	C.J.
<b>Visitors (non-voting)</b>			
		STEVE GRENIER	KRAUSE CENTER
		BO MOORE	SHSS
		DARIN ZIMMERMAN	SESSM
		John Weinstein	BIOLOGY
		RON WELCH	ENGINEERING
		SUZANNE MABROUK	CHEMISTRY
		David Bower	Assoc. Prov at Aca. Ops
**during Shankar Banik sabbatical			

**Call to Order**

Chair Porter called the meeting to order at 2PM.

**Jack Porter**

**Approval of Minutes from December 7, 2018**

There was a motion to approve the minutes from December 7, 2018 meeting. The motion was seconded. No discussion. Senate voted and unanimously approved minutes from December.

**Jack Porter**

**Undergraduate Curriculum Committee**

1. New courses and other recommendations

**Jason Howison**

New Program in Computer Engineering.

Classes will be offered in the day and evening programs.

There will be an increased demand on math department to cover additional courses/students.

Motion to approve recommendations from the Undergraduate Curriculum Committee. Motion approved.

Discussion:

Computer Science will also be impacted. Will have to work out class scheduling with Math Department.

Inquired how long the committee had to consider this proposal. Members expressed unhappiness with tight deadlines and not having the ability to review information before voting and to be included in recommendation meetings. Explained it's been a long time coming.

Concerned about CHEM 140/141 classes meeting enrollment.

Expressed concern regarding resources and faculty members ready to teach new classes since they don't just hire adjuncts to teach these sections.

Explained new classes wouldn't be offered until 2020 if this gets approved on schedule.

Inquired about the difference between the current Cyber Security & Computer Science Program versus this new Computer Engineering Program.

Explained Computer Science Program focuses on the science and software part while Computer Engineering focuses on the design of the hardware and the networking connections.

Senate voted: Unanimously passed.

2. Explained curriculum maps should all look the same and the catalog will be updated.

### **Financial Affairs Committee**

#### **Proposed Revisions to the SHSS Chairs' Proposal of August 2018 regarding Faculty Salaries**

**Kurt Boughan**

The FAC endorses the original proposal of August 2018 as a whole but recommends the following revisions to points 1 and 2:

Point 1 – peer institutions

Revisions: FAC recommends for all future salary studies both 1) a revised universal list of seventeen school and 2) distinct lists for each of the five Schools of The Citadel and Daniel Library. The revised universal list was provided

Point 2 – more appropriate goal embraced

Revision: FAC recommends that the minimum target level for all faculty salaries be no less than 110% of the median, rather than 100% of the median as originally proposed.

Motion to approve memo with FAC endorsement. Motion approved and seconded.

Discussion

How does the cost of living factor into this? Explained schools on the list have been revised to reflect more accurate salaries due to the cost of living.

Inquired if any input from HR or Provost Office? Members would like to review peer institutions for the School of Education.

Inquired if the faculty will have the opportunity to review the proposal and revisions?

Inquired what the next step is if this is approved by the Senate? Explained it will be forwarded to the next appropriate level for review. Explained a commitment to conducting salary studies is in the strategic plan and this proposal will be part of that.

Explained this will also go through Financial Services for approval.

Comment mentioned regarding several military institutions being listed as peer institutions and inquired as to how that compares to The Citadel since some of those faculty are active duty? Explained in some aspects the peer analysis tool that is used is a perfect fit with The Citadel.

No further discussion.

Senate voted to approve proposal with FAC revisions: Unanimously passed.

### **CSI Faculty Assessment/ Recommendations (informational only)**

**Tom Thompson**

A survey was sent to faculty who taught CSI to obtain feedback.

There is a meeting on Thursday to discuss survey results.

Also having a Quality of Life Committee Meeting on Tuesday to discuss managing the new schedule and meeting times.

More to follow.

### **Annual Faculty Data Portfolio Proposal**

**Joelle Neulander**

A proposal was put together asking that the Associate Provost view this year's change in format for the Faculty Data Portfolio (formerly known as a Personal Data Summary or PDS) as a pilot year in which faculty can provide input as to the success of the new system, have a chance to review its efficacy, and have a choice to either revert to the written/SharePoint system, or endorse the new method AY 2019-2020.

Motion to approve proposal. Motion approved and seconded.

Discussion:

Inquired if the new format allows a spot to input text about what they do as a teacher?

Suggestion to form a subcommittee and involve CEITL&DE in process.

Explained the ease of use when submitting the enhanced portfolio for tenure and promotion with Taskstream. By clicking one button it would bring all information over.

Duplicate effort isn't required.

Motion to amend proposal that calls for the creation of a subcommittee that will evaluate and compare the different systems used for PDS submission.

Senate Voted: Approved to add amendment to proposal to create subcommittee.

Senate Voted: Unanimously passed.

Will review at February meeting.

### **Update from the Provost**

**Mark Bebensee**

1. New Provost

Dr. Sally Selden is selected as our new Provost and will be here in June.

2. A Greater Issues address will be held on February 19<sup>th</sup>. Inquired on the time, either 12:30PM or 7:00PM.

Discussion:

Concerned with 12:30 time slot and if it would affect lunch. Explained it wouldn't since cadets would have lunch before or after.

Concerned with 7:00PM meeting time and cadets missing ESP time.

Member suggested it would be a good experiment to try an evening meeting to see how it goes.

Senate Voted: Majority of Senators voted for 7:00PM.

### **Senate Announcements**

**Senators**

No Senate announcements

### **Future Business**

**Jack Porter**

1. Committee Assignments for AY 2019-2020

Asking for committee assignments for 2019-2020 academic year. This must be determined by the May meeting. All committees must have their first meeting by the first day of class.

2. Committee Chairs and Senate Liaisons

If you are on a committee and don't have a chair or representation please contact Jack Porter. Fill in the remaining gaps. There is a list on SharePoint showing the committees and membership

**Next Faculty Senate Meeting – February 8, 2019 at 2:00PM in the Greater Issues Room,  
Mark Clark Hall—General Walters will attend this meeting**

**Adjournment**

**Jack Porter**

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 3:00PM.