



**Faculty Senate Meeting Minutes
October 12, 2018, 2:00PM
Mark Clark Hall, Greater Issues Room**

FACULTY SENATE MEETING PARTICIPANTS LIST - 10/12/2018

Academic Unit	Type	Name of Senator	Initials
Chair, Faculty Senate	Elected	Jack Porter	JJP
Provost & Administration (non-voting)			
Provost	Ex. Office	Mark Bebensee	
Assoc Prov - Academic Affairs	Ex. Office	David Allen	DA
Assoc Prov - Plan, Assess, & Eval	Ex. Office	Tara Hornor	TH
Registrar	Ex. Office	Lisa Blake	LB
Tommy and Victoria Baker School of Business			
Business	Appointed	Carl Betterton	CB
Business	Elected	Al Lovvorn	
Business	Elected	Cindy Bolt	
Business	Elected	Bob Riggle	
School of Engineering			
Civil/Environmental Engr	Appointed	Jeff Davis	WD
Civil/Environmental Engr	Elected	Michael Woo	
Electrical/Computer Engr	Appointed	Bob Barsanti	RB
Electrical/Computer Engr	Elected	Jason Skinner	JS
Engr Ldrship/Pgrm Mgmt	Appointed	Robert Rabb	RR
Engr Ldrship/Pgrm Mgmt	Elected	David Greenburg	DG
Mechanical Engineering	Appointed	Monica Bubacz	MB
Mechanical Engineering	Elected	Jason Howison	
School of Humanities & Social Sciences			
Criminal Justice	Appointed	Sean Griffin	
Criminal Justice	Elected		
English	Appointed	Scott Lucas	SL
English	Elected	Lauren Rule Maxwell*	LR
English	Elected	Tom Thompson	TT
History	Appointed	Joelle Neulander	
History	Elected	Amanda Mushal	
History	Elected	Kurt Boughan	
Intelligence and Security Studies	Appointed	Carl Jensen	CJ
Intelligence and Security Studies	Elected		
Modern Languages/Lit/Culture	Appointed	Guy Toubiana	GT
Modern Languages/Lit/Culture	Elected	Katya Skow	KS
Modern Languages/Lit/Culture	Elected	Maria Hellin	MA
Political Science	Appointed	DuBose Kapeluck	
Political Science	Elected	Sarah Tenney Sharman	
Psychology	Appointed	Chip Taylor	CT
Psychology	Elected	Tim Hanchon	TH
Psychology	Elected	Steve Nida	

Academic Unit	Type	Name of Senator	Initials
Swain Family School of Science & Mathematics			
Biology	Appointed	Joel Gramling	JG
Biology	Elected	Danny Gustafson	DG
Biology	Elected	John Zardus	JZ
Chemistry	Appointed	Holly Bevesek	HB
Chemistry	Elected	Smokey McAfee	SM
Health and Human Performance	Appointed	Tim Bott	TB
Health and Human Performance	Elected	Dena Garner	DG
Math/Computer Science	Appointed	Mei Chen	MC
Math/Computer Science	Elected	John Moore**	JM
Math/Computer Science	Elected	Dave Trautman	DT
Nursing	Appointed	Amy Joseph	
Physics	Appointed	Russell Hilleke	RH
Physics	Elected	Pat Briggs	
Physics	Elected	Scott Yost	
Zucker Family School of Education			
Education	Appointed	George Williams	
Education	Elected	Stephenie Hewitt	
Education	Elected	Kent Murray	KM
Independent Academic Units			
Leadership Studies	Appointed	Faith Rivers James	FRJ
Leadership Studies	Elected		
Library	Appointed	Elizabeth Connor	
Library	Appointed	Elise Wallace	EW
Military Science	Appointed	John Cyrulik	
Naval Science	Appointed	Charles Dunne	
Aerospace Studies	Appointed	CJ Will	
Visitors (non-voting)			
		STEVE GRENIER	KRAVSE CENTER
		John Weinstein	Biology

*during Katherine Pilhuj semester abroad
**during Shankar Banik sabbatical

Call to Order

Chair Porter called the meeting to order at 2PM.

Jack Porter

Approval of Minutes from September 21, 2018

There was a motion to approve the minutes from September 21, 2018 meeting. The motion was seconded. No discussion. Senate voted and unanimously approved minutes from September.

Jack Porter

Incoming Freshmen Course Scheduling (Informational Only)

The Registrar announced a freshman self-registration program, which will take a two-year rollout. Having used CSI Summer 2018 as the first attempt at freshmen registering themselves, the Registrar is building on that experience to determine which method works the best. The Registrar's Office is looking at the possibilities of having an onsite registration day and department staff will need to be available with advising if that happens. Over the next 6 months, the Registrar will be working diligently to prepare for these pilot programs.

Lisa Blake

Four (4) Freshmen Self-Scheduling Pilot Programs (Summer 2019):

1. Kate Brown will work with athletes in summer
2. First CSI session virtual workshop
3. Tri-county leadership day in person one-on-one registration for students who live in the tri-county area
4. Second CSI session

Please provide the Registrar with any issues, suggestions, or questions you may have.

The math placement test date will be moved to May 31st deadline so results can be obtained for rolling admissions.

No voting required.

Standing Committees

Jack Porter/Al Lovvorn

1. Standing Committees starting work

- a. Are they up-and-running and conducting their work?
- b. A committee assignment handout was provided to all members – will need to be updated with accurate membership. Chairs are not identified on the handout. A separate list of chairs is in the process of being updated.
- c. Current rosters should be in effect with continuous membership through Spring 2019 since we are running on academic year not the calendar year. Committees will be re-staffed in the spring of 2019 for the 2019/2020 academic year.
- d. Jack Porter will call the first meeting of the Faculty Governance Committee and fill in any gaps until the committee is fully functioning.
- e. A question arose about the existence of an Online Teaching Committee. Jack Porter explained there is an Online Teaching Taskforce chaired by Diana Cheshire and membership already is identified for the Online Teaching Committee. The Online Teaching Committee will be added to the comprehensive list of committees.

2. Senate Liaisons for each committee

- a. Suggestion to reconstitute the Committee on Committee's. Dr. Scott Lucas will create proposal on Committee on Committees reestablishment. Will revisit this issue in the Spring.
- b. Each committee will have a Senate Liaison to act as a conduit between the committee and the Senate and be willing to attend Senate Meetings. A Liaison does not have to be a senator. Asking the committees to conduct a self-audit to determine how long each member has been on the committee.

3. Representatives for committees

- a. Two new committees need to be staffed:
 - i. Sabbatical Committee: need representatives from Leadership and History
The current charter requires tenured faculty membership only. It does not specifically exclude department head membership and that might be a change in the future.
 - ii. Faculty Awards Committee
- b. No chair for Early Tenure Committee

4. Update length of service for representatives

- a. Charters will need to be updated with time limits added to reflect accurate membership and who will need to be replaced.

Schedule of Faculty Senate Minutes 2018-2019

Jack Porter

All future meetings will be held in Mark Clark Hall, the Greater Issues Room at 2:00PM.

Future Dates:

Fall 2018

9 November

7 December – First Friday due to Christmas Furlough (due to Hurricane Florence make-up schedule, Dec. 7 exams are now scheduled for Sunday, Dec. 9 and Dec. 7 is now a regular class day)

Spring 2019

11 January
8 February
22 March – Fourth Friday due to Spring Furlough
12 April
26 April – Approval of graduation candidates

Senate Announcements

Senators

Unmasking Domestic Violence Conference at the College of Charleston North Campus on October 24-26. Domestic violence is one of the leading causes of death for women here in South Carolina. The M.A.D. team, Men Against Domestic Violence, work tirelessly to push this conversation forward and want to invite you to their first annual domestic violence conference, Oct. 24 through Oct. 26 at the College of Charleston North Campus. It ends with their inaugural gala that Friday night at Trident Tech, which includes a three-course dinner, silent auction and the 2018 Unmasking Domestic Violence Award. /M.A.D. USA.

For more information: <http://sps.cofc.edu/madcharleston/>

Lisa Blake: Inquired about the Senate voting on the conferral of degrees. Should it be voted on one time for the academic year or three times since there are three conferral dates? Jack Porter advised her to send an agenda item request for the December meeting.

Al Lovvorn: The Baker School of Business Faculty voted to adopt a department structure effective January 2019. Faculty are still working out the specific membership of each department as well as departmental names.

Future Business

Jack Porter

- 1. President Walters' visit to Faculty Senate – February 8, 2019**
 - a. This date is confirmed with the President's office.
- 2. Contingency Planning Working Group**
 - a. Develop a plan regarding weather, cancelled classes, and how to construct a make-up schedule.
 - b. Have document ready for the Provost to review options when weather issues arise.
 - c. The working group wants Faculty Senate input from an academic prospective
 - d. Contact Jack Porter to join the working group. This will be an ad hoc working group.
- 3. Faculty Governance Committee**
 - a. The committee is up and running and will be in charge of updating, editing and revising Faculty Manual.
 - b. October 23, 2018 will be the first meeting.
 - c. Focus on updating the Faculty Manual in two steps:
 - i. Straight forward edits which includes removing outdated terminology and wording. The goal is to complete edits by the end of the Fall 2018 semester.
 - ii. Component reworking such as adding things there are no mention (e.g. online teaching) and other issues (e.g. course load). Will need to work with departments to obtain accurate information during the updating process. The reworking process will start in Spring 2019.

- d. Looking to make it a more user-friendly document.

**Next Faculty Senate Meeting – November 9, 2018 at 2:00PM in the Greater Issues Room,
Mark Clark Hall**

Adjournment

Jack Porter

No other business to discuss. Motion to adjourn meeting. Motion seconded. The meeting adjourned at 2:32PM.